

EXCERPT FROM THE JOURNAL OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF GERONA, HELD AT THE SESSION HALL, ON MONDAY, 30 JUNE 2014 AT 9:00 A.M.

PRESENT:

Hon. Holden N. Sembrano	- Vice Mayor and Presiding Officer
Hon. Eloy C. Eclar	- Municipal Councilor
Hon. Agerico S. Batenga	- -do-
Hon. Edwin R. Yamoyam	- -do-
Hon. Eufrocino A. Bartolome, Jr.	- -do-
Hon. Pacifico L. Agudo	- -do-
Hon. Daisy Diamsay-Mamba	- -do-
Hon. Raul P. Cruz	- -do-
Hon. Leopoldo S. Trivinio	- -do-

ABSENT:

Hon. Ronnie R. Jumawid, Sr.	- ABC President
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ORDINANCE NO. 444

Series of 2014

AN ORDINANCE

CREATING THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE AS AN OFFICE OF THE LOCAL GOVERNMENT UNIT OF GERONA, CREATING THE POSITION OF MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER AND THE POSITION OF SOCIAL WELFARE OFFICER II, SG-15 AND SOCIAL WELFARE AIDE, SG-4 ADOPTING ITS PRESENT AND EXISTING POSITIONS THEREAT, AND DEFINING THE QUALIFICATIONS, POWERS, DUTIES AND RESPONSIBILITIES OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER AND FOR OTHER PURPOSES.

WHEREAS, Section 76 of the Local Government Code of 1991 provides: "Every Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the civil service commission;

WHEREAS, the present Municipal Social Welfare and Development is not an office but working under or within the Mayor's Office and the same is headed by a personnel with salary grade of 8;

WHEREAS, there is a felt need to create the Municipal Social Welfare and Development Office and the position to head and lead the same to ensure the delivery of basic services relative to social welfare and development services as provided for under Section 17 of the Local Government Code of 1991;

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Bayan of Gerona, Tarlac, in session assembled, that:

Section 1. The Municipal Social Welfare and Development Office is hereby created as an office of the Local Government Unit of Gerona. The same shall be headed by a Social Welfare and Development Officer with the rank and salary of a department head.

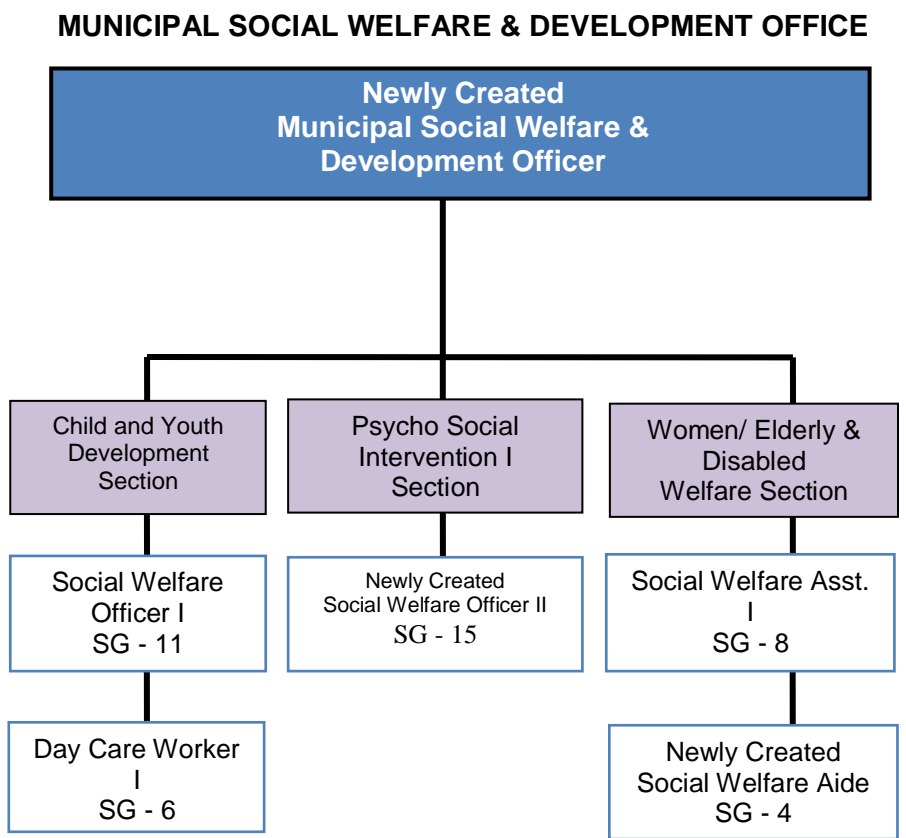
Section 2. The Municipal Social Welfare and Development Officer is likewise created to ensure the effectiveness of the Municipal Social Welfare and Development as a distinct and separate office.

In like manner, the positions of Social Welfare Officer II, SG-15 and Social Welfare Aide, SG-4 are also created.

The present and existing organizational structure is slightly modified with the creation of new positions. However, all persons occupying positions thereat shall not be affected and shall continue to function as it is.

Section 3. In the interpretation of the above-mentioned provision of this ordinance, all doubts shall be resolved in favor of and for the best interest of personnel occupying position in the said organization in the mentioned office.

Section 4. For the purpose of this ordinance, the modified organizational structure is indicated below:



Section 5. No person shall be appointed Municipal Social Welfare and Development Officer unless he is a citizen of the Philippines, a resident of the local government concerned, of good moral character, a duly licensed social worker or a holder of a college degree preferably in sociology or any related course from a recognized college or university, and of course a first grade civil service eligible or its equivalent. He/she must acquire experience in the practice of social work for at least three (3) years.

Section 6. The Municipal Social Welfare and Development Officer shall take charge of the office of social welfare and development services and shall:

- (1) Formulate measures for the approval of the Sanggunian and provide technical assistance and support to the Mayor in carrying out measures to ensure the delivery of basic services and provisions of adequate facilities relative to social welfare and development services;
- (2) Develop plans and strategies and upon approval thereof by the Mayor, implement the same particularly those which have to do with social welfare programs and projects which the Mayor is empowered to implement and which the Sanggunian is empowered to provide under this code;
- (3) In addition to the foregoing duties, the Social Welfare And Development Officer shall :
 - (I) Identify the basic needs of the needy, the disadvantaged and impoverished and develop and implement appropriate measures to alleviate their problems and improve their living condition;
 - (II) Provide relief and appropriate crisis intervention for victims of abuse and exploitation and recommend appropriate measures to deter further abuse and exploitation;
 - (III) Assist the mayor in implementing the barangay level program for the total development and protection of children up to six (6) years of age;
 - (IV) Facilitate the implementation of welfare programs for the disabled, elderly, and victims of drug addiction, the rehabilitation of prisoners and parolees, the prevention of juvenile delinquency and such other activities which would eliminate or minimize the ill-effects of poverty;
 - (V) Initiate and support youth welfare programs and will enhance the role of the youth in nation-building;
 - (VI) Coordinate with government agencies and non-governmental organizations which have for their purpose the promotion and the protection of all needy, disadvantaged, underprivileged or impoverished groups or individuals, particularly those identified to be vulnerable of high-risk exploitation, abuse and neglect;
- (4) Be in the frontline of service delivery, particularly those which have to do with immediate relief during and assistance in the aftermath of man-made and natural disaster and natural calamities;
- (5) Recommend to the Sanggunian and advise the Mayor on all other matters related to social welfare and development services which will improve the livelihood and living conditions of the inhabitants; and
- (6) Exercise such other powers and perform such other duties and functions as may be prescribed by law and ordinance.

Section 7. This ordinance shall take effect upon its approval.

I certify that the above quoted ordinance was unanimously approved by this Sanggunian during its regular session held on 30 June 2014.

JECIEL M. IGLESIA
Secretary to the Sangguniang Bayan

ATTESTED TO BE DULY ENACTED:

HOLDEN N. SEMBRANO
Municipal Vice Mayor and Presiding Officer

APPROVED: _____, 2014

DENNIS NORMAN T. GO
Municipal Mayor