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Secretariat: Cesar N. Evangelista – RCC I

Technical Advisers:

Victoria Q. Salvador

Erlinda M. Manguil

Teodora B. Pineda

– Provincial Treasurer

– Provincial Assesor

– Consultant, MG-Gerona, Tarlac

*J 2-26-09*

*J 2-26-09*

## Section II. Functions and Responsibilities


The functions and responsibilities of the newly created Municipal Task Force on RPTA Project are as follows:

1. Study/assess the implementation of CY 2008 Real Property Tax Administration Project of the Municipality of Gerona;
2. Identify problems/issues encountered in implementing the CY 2008 RPTA Project;
3. Prepare/submit CY 2009 RPTA Project to the Municipal Mayor for his approval;
4. Organize/conduct training on implementation of CY 2009 RPTA Project for Barangay Officials;
5. Supervise the implementation of CY 2009 RPTA Project;
6. Conduct periodic monitoring/evaluation of the project implementation, and;
7. Prepare/submit Monthly Progress Report to the Municipal Mayor.

## Section III. Effectivity:

The Executive Order shall take effect immediately upon signing. Done this 24<sup>th</sup> day of February 2009.

SO ORDERED.

  
DENNIS NORMAN T. GO  
Municipal Mayor

Cc: Hon. Victor A. Yap  
Governor  
Province of Tarlac

Sangguniang Bayan  
Municipality of Gerona  
Province of Tarlac

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Republic of the Philippines  
Province of Tarlac  
**MUNICIPALITY OF GERONA**

**EXECUTIVE ORDER NO. 02 s. 2009**

**AN ORDER CREATING MUNICIPAL TASK FORCE ON REAL PROPERTY TAX  
ADMINISTRATION PROJECT**

WHEREAS, the real property tax is the most stable and major local source of revenue of the Municipality of Gerona as well as her forty four (44) barangays;

WHEREAS, the real property units are located in the barangays;

WHEREAS, the enhancement of the Real Property Tax Administration Project of Gerona, Tarlac is necessary for tapping real property tax collection both BASIC and SEF;

WHEREAS, the proceeds on real property tax collection support/finance socio-economic development programs of the municipality and the barangays as well as the timely delivery of goods/services to the constituents;

WHEREAS, in the improving of CY 2009 Real Property Tax Administration Project, there is a need to create a Municipal Task Force which shall be responsible for planning, implementing, monitoring and evaluating the implementation of the project;

NOW THEREFORE, I, DENNIS NORMAN T. GO, Municipal Mayor of Gerona, Tarlac, by the power vested in me by law, do hereby creates the Municipal Task Force on Real Property Tax Administration Project with the following provisions:

**Section I. Composition**

Chairman: Victoria Q. Salvador – OIC Municipal Treasurer

Vice-Chairman: Dante S. Mata – Municipal Assessor

Members:

Victor Gerald Castañeda

Municipal Planning and Development Officer

Norma Libatique

Municipal Budget Officer

Teodoro Cabanes

Municipal Engineer

Manuel Arciaga

President, ABC

Jun Benito Go

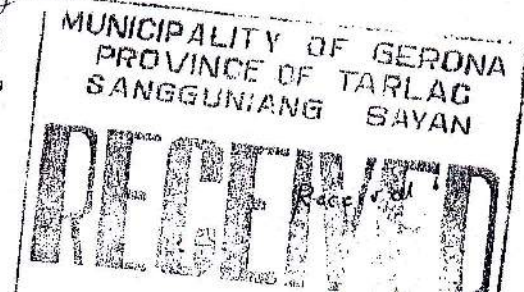
Executive Asst. III

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